

2021

Louisiana Emergency Preparedness Coalition Meetings

Yes, we are still dealing with the pandemic in 2021. We are also dealing with record rainfalls which have brought unexpected flooding while we are still recovering from a record 2020 hurricane season and a winter freeze. Wow, that's a lot. The 2021 Emergency Preparedness Coalition meeting was virtual this year which gave us an opportunity to hear some statewide perspectives from:

- Governor John Bel Edwards
- GOHSEP Deputy Director Casey Tingle
- Louisiana Department of Health Secretary Dr. Courtney Phillips
- LA-SAFE Director Lt. Steven McGovern
- National Weather Service
- Federal Reserve
- Louisiana Office of Financial Institutions
- FDIC

The virtual meeting materials are housed on the Emergency Preparedness Coalition webpage.

The following details are an accumulation of years of coalition meetings, updated with the latest information:

The coalition is comprised of financial institutions, regulators, emergency personnel, law enforcement, weather service personnel and armored carriers.

Natural emergencies begin and end locally. In the event of an emergency, decisions are made at the local level; therefore, it is vital that the financial institutions build strong working relationships with their local law enforcement and emergency personnel. The way the system is designed is that the local and parish emergency personnel make decisions and take charge of an emergency event in their particular area until their resources are depleted then they call the state in for assistance. By building relationships on the local level, the bankers will be more on top of any given situation than if they wait for news from the state level.

The first 72 is on you which means that you, personally and your business need to be able to take care of yourself for the first 72 hours after a natural emergency event. After that, assistance should be available.

The Louisiana Business Emergency Operations Center is a collaboration among the Governor's Office of Homeland Security and Emergency Preparedness, Louisiana Department of Economic Development, LSU's Stephenson's Disaster Management Institution and UL Lafayette's National Incident Management Systems and Advanced Technologies Institute. The Louisiana Emergency Preparedness Coalition represents the financial sector with the LABEOC. The goal of the BEOC is for private industries to come together to form a partnership with government to be better prepared for an emergency event and to be able to respond to and recover more effectively from an emergency event. The physical BEOC facility is housed at ULL's NIMSAT headquarters in Abdalla Hall in Lafayette. Financial institutions should register on the LABEOC website,

www.labeoc.org, to view situational analysis throughout an emergency event. Banks may want to register a contact person from each branch and let customers know that they can register, also. The benefits of registering: (1) situational awareness, (2) ability to request goods and services, (3) ability to provide goods and services, (4) assist GOHSEP when contracts are exhausted. I think the biggest benefit to the financial institution is the ability to have ongoing situational awareness updates. In addition, for the financial institution's customers, this connection may give them the opportunity for work during an emergency event when they may otherwise be without work.

Financial Institutions are encouraged to talk with their customers about emergency preparedness.

The Red Cross has several mobile apps that you may be interested in, <http://www.redcross.org/prepare/mobile-apps>. Red Cross is available to do outreach presentations to groups and companies. They encourage you to like their face book page. In addition, they remind you to have a hard copy of contact information.

One bank uses Voicestation for phone message service, 866-766-5050, www.voicestation.com. One bank is using Rapid Cast from High Ground Solutions to communicate with employees, <https://www.highgroundsolutions.com/>. It can send email blasts, text blasts and can convert voice to text.

You can get enhanced 911 (E911) apps for cell phones that will allow the cell company to release geocode to 911 responders so that they can locate you in the event of an emergency.

Consider adding to your Disaster Recovery/Business Continuity Plan what happens when the water pressure is low and there are no bathroom facilities available for use.

Cybersecurity resources

- Cybersecurity 101: A Resource Guide for Bank Executives, <https://www.csbs.org/cyber101>
- FFIEC Cybersecurity Awareness, <https://www.ffiec.gov/cybersecurity.htm>
- FFIEC Cybersecurity Assessment Tool, <http://www.ffiec.gov/cyberassessmenttool.htm>
- FDIC Cyber Challenge: A Community Bank Cyber Exercise, <https://www.fdic.gov/regulations/resources/director/technical/cyber/purpose.html>
- FIL-19-2019, Technology Service Provider Contracts, <https://www.fdic.gov/news/news/financial/2019/fil19019.html>.
- OCC Cybersecurity Assessment General Observations and Statement, <http://www.occ.gov/news-issuances/bulletins/2014/bulletin-2014-53.html>
- ABA Cybersecurity/Fraud, <https://www.aba.com/Tools/Function/Cyber/Pages/default.aspx>
- ICBA Cyber & Data Security Resources, <http://www.icba.org/advocacy/industry-issues/cybersecurity>

- Financial Services Information Sharing and Analysis Center, <https://www.fsisac.com/>
- Homeland Security Information Network, <http://www.dhs.gov/homeland-security-information-network-hsin>
- Homeland Security, <http://www.dhs.gov/stopthinkconnect>
- DDoS, <https://www.us-cert.gov/ncas/tips/ST04-015>
- Can be added to the Louisiana Fusion Center email bulletin list by emailing lafusion.center@la.gov or calling 800-434-8007. Website, <http://la-safe.org/>. Contact Nathan Landry, Nathan.landry@la.gov, 225-932-5073.
- NIST Cybersecurity Framework, <https://www.nist.gov/topics/cybersecurity>
- U.S. Treasury Check Security Features fact sheet, https://www.fiscal.treasury.gov/fsreports/ref/goldBook/Check_Security_Features_update_12292014.pdf.
- National Counterterrorism Center, <https://www.nctc.gov/index.html>.
- Patch management is crucial for banks' cybersecurity program.

FDIC

- www.fdic.gov/news/disaster
- The following Financial Institution Letters may be helpful to your emergency planning:
 - FIL88-2005, <http://www.fdic.gov/news/news/financial/2005/fil8805.html>
 - FIL89-2005, <http://www.fdic.gov/news/news/financial/2005/fil8905.html>
 - FIL91-2005, <http://www.fdic.gov/news/news/financial/2005/fil9105.html>
- Financial Services Sector Coordinating Council, www.fsscc.org, can be used to find emergency plans.
- FDIC gets emergency contact information from the financial institution's call report; therefore, make sure that information is accurate and updated.
- FDIC will gather information by calling, with assistance from other regulators, each bank in the affected area; therefore, updated contact information is crucial. The regulators will ask a list of questions of the bank after an emergency event. A copy of the questions is included in the document from the Louisiana Office of Financial Institutions.
- FDIC will host daily conference calls with all regulators, state banking association and bankers during an emergency event.
- 1-877-ASK-FDIC is the toll-free number for bankers and consumers to call requesting information during an emergency event.
- FDIC encourages use of GETS card for priority telephone line usage, TSP for priority restoration of phone and WSP for wireless service for a fee, <https://www.dhs.gov/government-emergency-telecommunications-service-gets>
<https://www.dhs.gov/telecommunications-service-priority-tsp>
<https://www.dhs.gov/wireless-priority-service-wps#>
- We understand that GETS will work for voice over IP phone systems as well as landlines.
- Set up alternative ways to communicate with your employees such as text, satellite phones, Yahoo groups, etc.

- Make sure emergency plans are fully tested, complete back up testing, annually. Every aspect needs to be tested, including physical, liquidity borrowings and actual core back up.
- If you have to open a temporary location to take deposits after an emergency, notify the FDIC within three (3) days and file an application within ten (10) days – the application can be an email that lists where you are, the reason for the temporary location and how long you expect to be in the temporary location.
- If you have a back-up site, make sure you know how many other banks will be utilizing the same site in the event of a large area emergency event.
- The fall 2009 Consumer News included an article on Safe Deposit Boxes to assist consumers, and it may be helpful to include in some of your communications, http://www.fdic.gov/consumers/consumer/news/cnfall09/five_things.html.
- For cybersecurity, make sure you have flow charts of all work processes in and out of the bank.
- FIL-19-2019, Technology Service Provider Contracts, <https://www.fdic.gov/news/news/financial/2019/fil19019.html>.
- Cyber Challenge, <https://www.fdic.gov/regulations/resources/director/technical/cyber/purpose.html>.
- Contacts:
 - Cindy Scott, Assistant Regional Director, 972-761-2037 (office), 972-467-7742 (cell), cscott@fdic.gov
 - Jean Ann Cooper, 225-573-9023, jecooper@fdic.gov
 - Clyde Hall, 225-281-4082, clhall@fdic.gov
 - Chad Wilson, 318-834-7485, cwilson@fdic.gov

Federal Reserve

- Make sure all this information from the Federal Reserve gets to those employees who order/receive cash shipments.
- To receive most up to date information, www.frbservices.org (put in routing number and all contact information at the Fed for your bank including contact lists for ordering money will appear) and 1-800-333-2690. You can sign up for alert notifications at this website, also.
- See FedCash Services Business Continuity Guide at <https://www.frbservices.org/fedline-solutions/business-continuity/index.html>
- www.frbatlanta.org and www.dallasfed.org are regional sites with emergency information.
- Key contacts for FRB Memphis Cash Operations, <http://www.stlouisfed.org/memphis/>, which is where cash for North Louisiana is shipped from:
 - Lisa Fields – Cash Manager
901-531-5037 – (office)
Lisa.D.Fields@stls.frb.org
 - Ashley Thomas– Cash Manager
901-531-5011- (office)
Ashley.A.Thomas@stls.frb.org
 - John “Chris” Cook – Vault Supervisor

901-531-5104 (office)

john.cook@stls.frb.org

- Memphis Cash Operations, 1-800-552-5132 ext. 531-5114, 901-531-5031 (fax)
- Memphis Cash Conference Bridge, 1-855-377-2663, participant code 65614219

- Encouraged banks to look into the Association of Continuity Professionals, <http://www.acp-international.com/>, for resources.
- Important to keep Fed Line updated. It would be good to have a mutually agreed upon buddy bank with an agreement to be able to work through the buddy bank's channels when necessary. Fed Line Command is unattended and allows payments to move faster – set up software; email driven; important with same-day ACH. Can get accelerated returns which will give you return items one day in advance.
- In an emergency event, if all other avenues are interrupted, banks will be allowed to order currency by phone as long as the Federal Reserve has record of your contact information on hand – limit number of contacts and make sure the contacts have authorization capability.
- Update Official Authorization Lists in order to have the appropriate people on file to order more money than usual if needed by calling your contact at the Fed. For the New Orleans Fed office, call Kim B. Brown, Manager Cash Services at 504-235-6114, kim.brown@atl.frb.org.
- Federal Reserve Emergency Notification Services/Internet, FRENSi -- banks must register to be notified of emergency situations – sign up at <https://www.frbatlanta.org/forms/banking/frensi.aspx> or emailing frensi@atl.frb.org or by calling 404-498-8870.
- Strategic Inventory Locations, SILs – banks must register and be approved to hold cash in their bank vault that remains on the Federal Reserve's books until an emergency happens then money can be transferred to the bank for the bank's use and/or distribution – contact your Federal Reserve representative to apply for a SIL in your bank. There are security requirements to be eligible for a SIL. A Custodial Inventory is similar to a SIL and may be an option to keep cash on hand.
- When an emergency is approaching, the Federal Reserve begins packaging money in Cashpaks with 16 bundles of \$20s. One Cashpak is \$320,000. If you order in 16 bundle denominations, for any denomination, the orders will be processed faster. Make only critical orders during an emergency event, and consider keeping extra money on hand during emergency event seasons.
- There is an increase in counterfeit currency during and after an emergency event; therefore, make sure your employees are on notice.
- If there is a declared emergency in your parish, the bank can defer ACH by 2:00 pm CST to the next available processing day. You need to notify the Fed and the bank's CFO. If there is no declared emergency and the bank needs to defer ACH, please contact your account executive. Also, contact your account executive if you are moving locations so that you can set up settlements, ACH, wires, etc. and set up how files will be processed post event.
- Banks can set up a contingency arrangement for Check 21 in the event that a bank's upstream correspondent has problems. Contact your Fed Account Representative to set this up.
- Make sure someone is maintaining Fed balancing procedures and reconciliation to ensure everything is in order during and after an emergency event.

- Banks must be in touch with armored carriers before, during and after an emergency – the Federal Reserve does not have any money carriers nor do they contract with any – the contract is between the bank and the carrier.
- If you change the hours at your locations or only open certain locations, notify the armored carrier and the Fed.
- The Federal Reserve is responsible for contaminated currency and will accept returned contaminated currency under proper procedures. Procedures for contaminated currency are posted on the emergency preparedness webpage, and, you can see it at this link, <https://www.frb services.org/assets/financial-services/cash/030119-visual-reference-guide.pdf>.
- The US Mint is responsible for coins and The Fed will not accept the return of contaminated coin.
- Follow the Federal Reserve on Twitter – St. Louis FRB: @stlouisfed, Atlanta FRB: @AtlantaFed, New Orleans FRB: @FRBNewOrleans
- Whenever there are insurance checks coming in after emergency events, make sure you are checking endorsements and following your proper identification procedures.

OCC

New Orleans Field Office		Office	504-434-3970
New Orleans ADC:	David.Clay@occ.treas.gov	Cell	228-424-6284
New Orleans ADC Analyst:	kathryn.riggin@occ.treas.gov	Cell	202-549-8093
Houston ADC:	David.Elsenbrock@occ.treas.gov	Office	713-336-4200
Houston ADC Analyst:	Lisa.Herrera@occ.treas.gov	Office	713-336-4200
Southern District Office, Dallas, TX		Office	214-720-0656
Associate Deputy Comptroller:	Kent.Stone@occ.treas.gov	Office	214-720-2812
AsDC Analyst:	Sandy.Gill@occ.treas.gov	Office	214-720-2829
Deputy Comptroller	Troy.Thornton@occ.treas.gov	Office	214-720-0656

During an emergency, you may also obtain the most current information from our office by accessing **Banknet** at <https://www.banknet.gov/entrance/default.html>.

2012-28 OCC Bulletin, Supervisory Guidance on Natural Disasters and Other Emergency Conditions, <http://www.occ.gov/news-issuances/bulletins/2012/bulletin-2012-28.html>

Make sure vendors have business continuity plans and that they are being tested.

OFI

- Collecting Disaster Recovery Team contact information now. Email primary and secondary contact information to Pam Skelton, pskelton@ofi.la.gov.
- www.ofi.la.gov information updated in the event of an emergency.

- When emailing to OFI pre, during and post emergency event, use ofila@ofi.la.gov because multiple people have access to that email account – use to notify of status and use this email address to notify OFI if you have to close a location or open a temporary location – need to notify OFI of any branch relocations. Need to notify OFI of any adjustments to normal operations such as change of hours and/or location. OFI has set up an automatic reply from this email address so that you have proof of your notification.
- If a Louisiana state-chartered bank has branches outside of Louisiana that they need to close, notify OFI, and OFI will notify the other state regulators.
- Encourage banks to put signs in closed locations letting customers know what other locations are available.
- Financial Institutions should “really” test their disaster recovery plans to make sure you can actually run your work if you have to go to your back up plan.
- OFI is looking at cybersecurity in exams. Want to see board and management training as well as customer training. There are several resources for cybersecurity on OFI’s website, www.ofi.la.gov, and click on Banks to see resources.
- Call any regional office if you cannot get in touch with Baton Rouge main office:

Supplemental OFI Contact Information:

	OFFICE NO.	CELL NO.	EMAIL ADDRESS
Stanley M. Dameron, Commissioner	225-922-2627	225-270-4634	sdameron@ofi.la.gov
Christine Kirkland, Deputy Commissioner	225-922-0632	225-287-9603	ckirkland@ofi.la.gov
Sid Seymour, Chief Examiner	225-925-4675	225-747-0718	sseymour@ofi.la.gov
Jonathan Finley, Chief Examiner	225-922-0637	225-362-1385	jfinley@ofi.la.gov
Tim Robichaux, Compliance Examiner Deputy Chief	225-922-0878	225-747-0722	trobichaux@ofi.la.gov
George Clancy, Alexandria Compliance Examiner Mgr.	318-487-5023	225-747-0725	gclancy@ofi.la.gov
Megan Braxton, Baton Rouge Compliance Examiner	225-922-0368	225-747-0724	mbraxton@ofi.la.gov
Neil Ponthie, Lafayette Compliance Examiner Mgr.	337-262-5754	225-747-0726	nponthie@ofi.la.gov
Onjel Ingram, Monroe Compliance Examiner Mgr.	318-862-9706	225-747-0729	oingram@ofi.la.gov
Denis Carlos, New Orleans Compliance Examiner Mgr.	504-568-8536	225-747-0728	dcarlos@ofi.la.gov
Onjel Ingram, Shreveport Compliance Examiner Mgr.	318-862-9706	225-747-0729	oingram@ofi.la.gov

Louisiana State Police

- www.lsp.org and *LSP on your cell phone to get up to date emergency information.
- Local Red Cross offices have regional evacuation route maps available for distribution – to find your local Red Cross office, <http://www.redcross.org/where/chapts.asp>.
- The state police have a Statewide Credentialing Access Program, which can be found at <http://www.lsp.org/lscap.html>. The Next Generation JSOP Credentialing/Access Program Document recommends a re-entry procedure for local municipalities to use; however, each parish can choose to strengthen the re-entry requirements – at a minimum, bankers should have the state police re-entry letter in their vehicle, stating their reason to enter the area. The User Guide document brings you to a Pegasus product that does cost money and is not required. The placards and letter can be copied from the JSOP document samples free of charge.
- Surrounding states’ emergency preparedness sites:
 - Mississippi, <https://www.dps.ms.gov/>
 - Arkansas Department of Emergency Management, <http://www.adem.arkansas.gov/>

- Texas Department of Public Safety, <https://tdem.texas.gov/>
- Alabama Emergency Management Agency, <https://ema.alabama.gov/>
- Tennessee Emergency Management Agency, <https://www.tn.gov/tema/>
- Florida Disaster, <https://floridadisaster.org/>. Florida's statewide private sector re-entry program, <https://floridadisaster.org/business/statewide-private-sector-re-entry-program/>.
- Banks are encouraged to contact their local emergency preparedness office, <http://gohsep.la.gov/ABOUT/PARISHPA>, to build a relationship with the emergency personnel and to understand how evacuations and re-entries will work – Contact the parish emergency official to secure re-entry credentialing where your branches are located. Because of the limited number of state police officers and their responsibilities with evacuation, contraflow and shelters, it is highly encouraged that banks work with local partners in law enforcement and emergency preparedness first.
- Banks will need to have their own security for re-entry.
- Before financial institutions can re-enter after an emergency event, major routes must be intact and passable, there is no threat to public safety, and, search and rescue operations are completed.
- To get information about road conditions, dial #511 or <http://www.511la.org/> for Louisiana Department of Transportation and Development, and, dial *LSP or <http://www.lsp.org/emergency.html> for Louisiana State Police. LDOTD makes the final call on closing major arteries. You can sign up for MyDOTD, <http://wwwapps.dotd.la.gov/administration/announcements/mydotd.aspx>, to stay connected with DOTD and up-to-date on local projects, land and road closures and other DOTD activity. Arkansas State Police also have a link for road status, <http://www.arkansashighways.com/>.
- Please contact Nathan Landry if you have any questions about the Homeland Security Information Network (HSIN):

Nathan Landry
Nathan.landry@la.gov
 225-932-5073

- Louisiana FirstNet, public safety communications network, <http://www.firstnet.louisiana.gov/index.html>.
- Concealed Handgun Permit Unit, <http://www.lsp.org/handguns.html>.

Governor's Office of Homeland Security and Emergency Preparedness

Parish Homeland Security & Emergency Contacts: <http://gohsep.la.gov/ABOUT/PARISHPA> – some parishes have face book and twitter links along with contact information. Like and follow the parishes that are most important to you. If you do not see links here, search for the parish in face book and on twitter as some are not listed here yet.

Important websites, <http://gohsep.la.gov/>, www.fema.gov, www.ready.gov, www.getagameplan.org, www.emergency.la.gov

You can get a Get a Game Plan App and a Get a Business Plan App for iPhone and iPad from the Apple iTunes Store

Louisiana Emergency Preparedness Association, www.lepa.org, as a resource

Encourage National Incident Management System courses for emergency preparedness personnel through <http://www.fema.gov/national-incident-management-system>
FEMA hurricane information, <http://www.ready.gov/hurricanes>
FEMA Region 6, <https://www.fema.gov/region-vi-arkansas-louisiana-new-mexico-oklahoma-texas>
www.cdc.gov for pandemic information and
<http://new.dhh.louisiana.gov/index.cfm/subhome/17/n/173> for Louisiana Department of Health concerning emergency preparedness.
For pandemics, St. Tammany Parish has a Closed Point of Dispensary program that allows businesses to get medicine for all their employees and their families. Contact emergency operations office to sign up. There are classes available, also.

Virtual Louisiana is a google mapping software used by the state. You can register to have access by sending an email to la.earth@la.gov or by clicking on Request an Account at <http://www.virtualla.la.gov/site/>.

National Weather Service

- Forecast cone gets smaller each year with better forecasts
- Expect storms to hit outside cone 1/3 of the time.
- Cone only tells where center of storm will travel.
- Now issue watch/warning for disturbances that pose a threat even if it has not been classified as a tropical system – Potential Tropical Condition.
- General rule of thumb for hurricanes:
 - If it is in the Caribbean, have about five days to plan
 - If it is in the Gulf, have about two days to plan
- From the eye of the hurricane, add 30 miles/hour to the wind on the right side and subtract 30 miles/hour on the left side.
- National Weather Service has more confidence in the track of the storm now but not the intensity of the storm; therefore, it is always advisable to plan for a storm one category higher than predicted.
- Any combination of weather with La Nina puts us at a higher risk for hurricanes in the Gulf of Mexico. El Nino typically produces high wind shear, which leads to less hurricanes in the Atlantic/Gulf.
- Wireless Emergency Alerts for on your cell phone:
 - Hurricane warnings
 - Extreme wind warnings
 - Storm surge warnings
- Potential storm surge inundation graphic
 - Shows storm surge risk – reasonable worst-case scenario based on current advisories

- Will not forecast water levels such as topping levees.
- Storm surge watch/warning, <http://www.nhc.noaa.gov/experimental/surgewarning/>
 - Highlights areas where life threatening storm surges may be; watches at 48 hours, warnings at 36 hours
- The National Weather Service, <http://www.weather.gov/>, <http://mobile.weather.gov/#typeLocation>
 - New Orleans/Baton Rouge, www.weather.gov/neworleans & NWSNewOrleans on face book and twitter
 - Lake Charles, www.weather.gov/lch, <https://www.youtube.com/user/NWSLakeCharles>
 - Shreveport, www.weather.gov/shv, 318-631-3669
 - Jackson MS, <https://www.weather.gov/jan/>
- The tropical outlook will show yellow for low probabilities, orange for moderate and red for high.
- National Hurricane Center, <http://www.nhc.noaa.gov/>.
- For weather briefings, go to <http://www.weather.gov/briefing/>. To join New Orleans/Baton Rouge briefings, email Danielle.manning@noaa.gov. She can direct you to other offices around the state, also.
- 24-hour access, 985-649-0429 x 4 and 504-522-7330 x 4.
- Follow ULM atmospheric science department @ULMweather.
- Beware of fake weather news.
- Recommend a NOAA weather radio.
- Encourage financial institutions to become Weather Ready Nation Ambassador at <https://www.weather.gov/wrn/ambassadors>.

Louisiana's Homeland Security & Emergency Management Regions:

See Regions, Regional Directors, and Coordinators at <http://gohsep.la.gov/ABOUT/STATE-REGIONS>.

See Parish Contacts at <http://gohsep.la.gov/ABOUT/PARISHPA>.

1. Orleans, St. Bernard, Plaquemines, Jefferson – can apply Orleans, <https://ready.nola.gov/plan/hurricane/#return> for regional re-entry placard. Stickers are issued for four years. For questions about placards, 504-658-8700. Orleans, ready.nola.gov – can enter address to check flood zone. In addition, can text zip code to 888777 to get alerts. To volunteer at evacuation pick up sites, evacuateer.org.
The Orleans Real Crime Center supports first responders with cameras 24/7/365. <https://www.safecamnola.com/> to coordinate private sector cameras -- \$200/camera; \$150/installation; \$18/month for cloud service.
Jefferson Parish EOC number 504-349-5360, and, www.jumpstartjefferson.com, <http://placards.jumpstartjefferson.com/Account/Application> to apply for Tier 2 placards – you can get as many as you need. Employees are encouraged to have a letter on bank letterhead explaining who has what placard and what they are doing – the

employee should have a picture ID, also. Special needs citizens need to register with Jefferson Parish.

You need to get updated placards every four years. You should apply in the parish where your home base is. You can apply for a regional placard that covers Orleans, St. Bernard, Plaquemines, Jefferson and St. Tammany.

- **St Bernard:** <https://sbsp.net/165/Homeland-Security-Emergency-Preparedness>
Require a request on company letterhead stating the number of placards required and level of each person. The letter should be faxed to 504-271-7343, Attn: Lorrie. The company will be called for pick up when placards are ready.
- **Plaquemines:** 504 934 6462 or email oepp@ppgov.net; bring in old placards for renewal stickers

Private companies selling placards – will not be recognized.

Announce evacuation at 72 hours. Contraflow begins at 30 hours; airport closes at 12 hours; first responders shelter in place at six hours.

Register for Jefferson Parish Alert at

<https://member.everbridge.net/index/892807736721515#/login>.

Jefferson Parish will start evacuation at H-54 hours.

[Emergency Evacuation Guidelines \(PDF\)](#)

Apr 1, 2019

<https://www.sbsp.net/documentcenter/view/2559>

2. East Baton Rouge, West Baton Rouge, East Feliciana, West Feliciana, Pointe Coupee, Iberville, Ascension, Livingston –
East Baton Rouge Parish now has a re-entry placard system that can be applied for at www.capitalareaready.com. If you have questions or issues with the placards, please contact Kellie McGaha, Emergency Preparedness Coordinator, East Baton Rouge, 225-389-2100, kmcgaha@brgov.com, mohsep@brgov.com, www.redstickready.com.
3. Assumption, St. James, St. John, St. Charles, Lafourche, Terrebonne (only Terrebonne and Lafourche have additional re-entry credentials) –
All Region 3 parishes have point-to-point evacuations set up instead of having to rely on the state or FEMA.
For category 3 hurricane, Region 3 will move people without transportation to Monroe, and, there will be no shelter in place in Terrebonne Parish.
For category 2 hurricane, Region 3 will open shelters in the parishes.
There will be no contraflow on Hwy 90.
Financial institutions (Tier 2) will be able to re-enter the region about six hours after Tier 1 entry to assess their facilities.
Terrebonne Parish contact information: oepp@tpcg.org and eeues@tpcg.org.
Terrebonne has a unified command system within the office of emergency preparedness with emergency support functions. Call 985-873-6357 to sign up for the weather email list. www.tpcg.org will have streaming audio of press conferences and will have ongoing blog pre, during and post emergency event. 1-888-356-4737 is community hotline phone number. www.tohsep.com is the Terrebonne Office of Homeland Security and Emergency Preparedness. From this page, you can access the twitter and Facebook accounts. Apply for re-entry badges at <http://www.parishreentry.com/terrebonne/>, or 985-873-6357. Re-entry badges need to be renewed each year. When the system is activated prior to an emergency event,

you will get an email to print placard. Other parishes have been asked to honor Terrebonne's placard. Tier 2 re-entry is not allowed to bring families in with them. Bank president or designee may get Tier 1 placard for re-entry to assess damage and to plan for Tier 2 entries. Placards will be accepted on cell phones.

Terrebonne Parish calls evacuations for medical needs people at 60 hours out and for public at 50 hours out.

Lafourche Parish placards for reentry, <http://parishreentry.com/Lafourche/index.php>.

Placards are event specific and will be sent out by event. Need to be printed in color.

Placards are free. Need to register/renew each January.

St. Charles Parish has an emergency notification system that you can register for at <http://www.stcharlesparish-la.gov/departments/emergency-preparedness>, or, call 985-783-5050. St. Charles has a point-to-point evacuation with Tangipahoa Parish. They use the state police re-entry credentialing program.

Discussed drones as an emergency hazard threat in the future.

4. Evangeline, St. Landry, Acadia, Lafayette, St. Martin, Vermilion, Iberia, St. Mary (Iberia, St. Mary and Vermilion have additional credentials) –

St. Mary, honor other parishes' re-entry to pass on Hwy 90; to stop in St. Mary, need placard – no cost, get once and good forever. Request on letterhead with person's name and driver's license number for placard. Can register cell phone for Code Red emergency notification system, <https://public.coderedweb.com/cne/en-US/EE6068DD11C4>.

Parish Contact – David Naquin: (337) 828-4100, ext. 135 or dnaquin@stmaryparishla.gov or fax (337) 828-4092. St. Mary website: www.stmaryohsep.org. Contact David Naquin to be issued a TIER II permit. This permit will be assigned a unique number and will hang on the vehicle's rear-view mirror. Please contact David Naquin with any questions. Once permits are received, they do not need to be renewed annually.

Vermilion Parish, IDs are good for two years, \$5, need letter from the bank indicating which employees get ID. Homer Stelly, (337) 898-4308.

Banks can be added to an email list in Evangeline Parish at vangy911@centurytel.net. Evangeline Parish also has a Facebook page. Evangeline follows state police credentialing.

Lafayette Parish encourages bankers to create a badge for those people who need to reenter that includes a picture, bank name, bank logo with a letter of access on the back that says something like:

In accordance with the state of Louisiana, all hazard access Standard Operating Procedures, this notice serves as the "Letter of Access" verifying the bearer is an authorized essential responder or critical employee of (enter bank name).

Lafayette Parish information at 337-291-5075.

Iberia Parish, www.iberiaparishgovernment.com, Debra Conner, 337-369-4427, dconner@iberiagov.net. Re-entry credentialing, <http://iberiaparishgovernment.com/forms/dept-911-04.pdf>.

5. Beaugard, Allen, Calcasieu, Jeff Davis, Cameron –
Calcasieu Parish has a Special Needs Assistance Program that can be applied for by completing an application through the 911 office. Sign up for www.calcashout.com to get information about emergency events (can choose notifications you want). Police

Jury website is <https://www.cppj.net/services/emergency-preparedness>.
www.noaa.gov

– use hurricane research division on website to figure storm surge for specific locations using latitude, longitude and elevation of facility. The Lake Charles Civic Center is available for those without transportation. Calcasieu has a point-to-point shelter agreement with Shreveport and Calcasieu is prepared to bring their own law enforcement and security to the shelter. Calcasieu will use electronic billboards to send out information. Hwys 27, 165 and 171 are evacuation routes, and, there will be no contraflow. Re-entry credentials same as state police plan. Calcasieu Parish can provide active shooter presentations for any company. Cameron Parish motto is Take part, Be smart, Prepare. Keep contacts updated at parish office.

6. Sabine, Natchitoches, Winn, Grant, LaSalle, Catahoula, Concordia, Avoyelles, Rapides, - Vernon –
Local emergency officials and law enforcement want to know any deviations from normal operating hours and locations so they can be aware of activity, and, they want to know about any damages. They suggest putting a weather radio in each branch for local weather.
7. Caddo, Bossier, Webster, Claiborne, Bienville, Red River, DeSoto – You can join the local emergency preparedness committee through Bossier Parish Emergency Operations website, <https://bossierparishla.gov/police-jury/divisions/homeland-security-emergency-preparedness>.
Bossier Parish White Collar Crime Task Force is working with banks and offers training, <http://www.bossiersheriff.com/news/bossier-sheriff-bossier-city-police-form-white-collar-crime-task-force/>. Bossier Parish will allow financial institutions to watch active shooter drills to get ideas for your plans. They will also come to your financial institution to review your procedures and conduct tabletop exercises.
Chas Dickson with Barksdale Federal Credit Union is the financial services sector liaison with the Caddo/Bossier Emergency Operations Center. His contact information is 318-549-8091(o), (318) 286-7006 (c) and chas@bfcu.org.
8. Lincoln, Union, Morehouse, West Carroll, East Carroll, Madison, Richland, Ouachita, Jackson, Caldwell, Franklin, Tensas –
Use state police credentialing and need to make contact with each parish emergency official and/or sheriff for ongoing relationship.
You can download Alert FM app onto smart phone for weather alerts, <https://itunes.apple.com/us/app/alert-fm-emergency-alerts-award-winning-weather/id571826961?mt=8>.
9. St. Helena, Tangipahoa, Washington, St. Tammany –
Regional placard will get you through the five parishes included on the placard (Orleans, Jefferson, St. Bernard, Plaquemines and St. Tammany). Benjamin Martino, bmartino@stpgov.org, 985-898-2359, is the St. Tammany Parish contact, <http://stpgov.org/departments/hsep>. Each placard has a name assigned to it. St. Tammany will give more information to the public earlier for cold weather events, for example, water pressure, etc.

In Tangipahoa, sign up for notification at www.tangialert.org.

Armored Carriers

- Have a go-to person at each bank to communicate special orders and make sure that person has the authority to approve emergency expenditures.
- Identify locations that will be stocked with cash post emergency event and notify armored carrier.
- Order currency in Federal Reserve standard quantities for faster delivery – coin is heavy and harder to move so it slows the delivery. Will not deliver coin immediately before or immediately after emergency event – will deliver but may be a few days later. Stock up on coin prior to emergency event season.
- Sealing the night drops causes the armored carriers a problem.
- Notify your armored carrier if you will add to or reduce cash in ATMs and/or smart safes before/after emergency event.
- Ask your armored carrier for a copy of their business continuity plan so that you will know what to expect from them in an emergency in case you cannot reach them. This will be a good component to your plan.
- Unwritten rule that armored carriers stop getting cash from the Fed at 72 hours prior to an event.
- The Independent Armored Carrier Organization, WWW.IACOA.com, has good resource information.
- Loomis' business continuity plan overview is on their website at <https://www.loomis.us/about-us/bcp-plan/bcp-sign-up>, and, Loomis Emergency Command Center at 713-435-6700.
- Loomis offers a Virtual Vault where they hold money at their facility for an individual bank, which can be ordered and delivered from Loomis' facility instead of having to go to the Fed to get the money.
- Share local information on weather, road and/or roadblock conditions with your armored carrier as soon as you know to facilitate service that is more effective.
- May want to visit armored carrier's facilities and back up facilities to make sure they will be able to handle your cash volume in an emergency event.