Introduction to LaserPro® Administration (Virtual)

February 2, 2021 • 9:00am - 4:00pm

Register early. Limited seats available!

This program will be a virtual program through WebEx. Registered participants will use their own computer with their own bank’s LaserPro for the training. Limited seats available.

This is a beginner’s course that focuses on how to maintain LaserPro. Current LaserPro Administrators will also benefit from the instruction and learn about newly added functions. It is important to continually enhance your skills and ensure that you are using LaserPro to its fullest capacity.

*This is not a compliance seminar.

Agenda

- Review where to locate Administration functions
- Understand the interconnectedness of the Administration
- Learn to Modify setup
  - Rates
  - Policy
  - Forms
  - Libraries
  - Templates
- Additional Resources Available for Loan Processors

New Prerequisites

To participate in this WebEx session, participants will need access to the following basic items:

- A Computer with a stable internet connection
- Access to join a WebEx Session (invitation to join the session will be provided)
- Audio capability with access to mute feature (could consist of dialing in from a phone OR utilizing functioning speakers and microphone on the computer)
- Access to your financial institution’s LaserPro software with access to the following areas:
  - General System Setup (GSS)
  - LaserPro Admin (Loan Processing Setup)
  - Consumer and Commercial modules

Who Will Benefit

Individuals responsible for the maintenance of LaserPro

Registration Fee

$399, per LBA member
$599, per non-member
Class size is limited to twelve.

Workshop Instructor

Teresa Uptain is a Software Training Advisor for Finastra. Prior to joining Finastra, she has an extensive 15 year background working in the banking industry in which she holds many accomplishments. Teresa joined Finastra, the world’s 3rd largest Fintech company, in 2016. She joined the company as a LaserPro Trainer. She has since evolved in her position and currently trains many of the company’s software’s. She remains a Subject Matter Expert with the LaserPro software.
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Registration Form

Registrant 1

Mr./Mrs./Ms. ________________________________
Bank ________________________________
Email Address ________________________________
Branch Street Address ________________________________
City, State, Zip ________________________________
Phone ________________________________
Cell ________________________________

Registrant 2

Mr./Mrs./Ms. ________________________________
Bank ________________________________
Email Address ________________________________
Branch Street Address ________________________________
City, State, Zip ________________________________
Phone ________________________________
Cell ________________________________

Payment Options

☐ Check (Made payable to the Louisiana Bankers Association)
☐ Visa ☐ MasterCard ☐ American Express
Card # ________________________________ Expiration Date ________________________________
Credit Card Billing address ________________________________
Name on Card (Please Print) ________________________________
Signature ________________________________ Amount to be Charged on Card $___________________

☐ This training will be covered under SBET (Small Business Employee Training Program). Please provide an email address on the line below to receive the necessary documentation for reimbursement:
______________________________________________

Registration Fee

$399, per LBA member
$599, per nonmember

Agenda

8:45 a.m. Registration
9:00 a.m. Program Begins
Noon Lunch Break
4:00 p.m. Program Adjourns

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Cancellation Policy

Due to commitments we must make to secure a class, we need your help. If you must cancel your registration, please do so by January 25, 2021 to avoid a $150 cancellation fee. Any registrant who does not cancel will be billed the full registration fee. Substitutions welcome at no additional charge.

*Class size is limited to twelve.
Submit registration and view rosters in the Education Section of LBA’s Website, www.lba.org.