



# Introduction to LaserPro<sup>®</sup> Commercial Document Preparation

April 23, 2020 ▪ 9:00am - 4:00pm  
LBA/The Bankers Center ▪ Baton Rouge, LA

*Register early. Limited seats available!*

This is a beginner's course that focuses on how to use LaserPro to produce commercial documentation. Current LaserPro processors will also benefit from the instruction. It is important to continually enhance your skills and ensure that you are using LaserPro to its fullest capacity.

*\*This is not a compliance seminar.*

## Main Objectives

- Learn program-navigational skills
- Understanding various options
- Understand how to create unique language within the documents

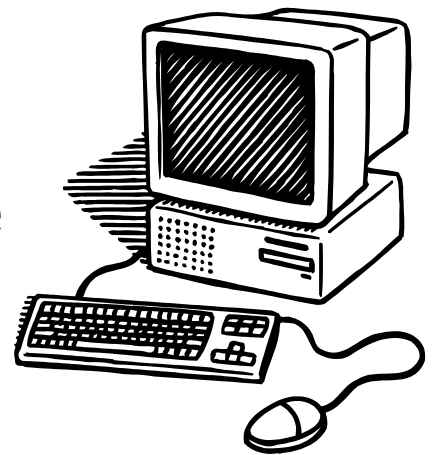
## Agenda

- Steps for Processing Commercial Loan Transactions including UCC
- Navigation and Keyboard Shortcuts
- Additional Resources Available for Loan Processors

## Prerequisites

To fully benefit from this workshop, participants should have:

- Basic Windows skills
- Knowledge of their institution's lending policies and products
- **Login credentials for the LaserPro Customer Center Support site**



## Who Will Benefit

Individuals responsible for preparing Commercial loan documents using LaserPro.

## Registration Fee

\$399, per LBA member

\$599, per non-member

**Class size is limited to twelve.**

## Workshop Instructor

**Brian C. Bayman** is a Senior Training Specialist. Brian's career as a Software Trainer with Finastra began in 1992. As the company grew, Brian trained on additional software modules including the DOS and Windows versions of LaserPro, DepositPro<sup>®</sup> and DecisionPro<sup>™</sup>. He's pioneered the workshop training environment, assisted with the creation of training documentation and created several of the Web-based courses that are currently offered. Brian has been recognized with awards from the Training Department as well as a quarterly Pillar award. Brian has over 25 years of delivering software training, 23 with Finastra. He is graduate of the University of Dayton, with degrees in Marketing and Management and a minor in Communications. He has also completed Compliance School from the American Bankers Association.



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## Registration Form

### Registrant 1

Mr./Mrs./Ms. \_\_\_\_\_  
 Bank \_\_\_\_\_  
 Email Address \_\_\_\_\_  
 Branch Street Address \_\_\_\_\_  
 City, State, Zip \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Cell \_\_\_\_\_

### Registrant 2

Mr./Mrs./Ms. \_\_\_\_\_  
 Bank \_\_\_\_\_  
 Email Address \_\_\_\_\_  
 Branch Street Address \_\_\_\_\_  
 City, State, Zip \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Cell \_\_\_\_\_

### Payment Options

- Check (Made payable to the Louisiana Bankers Association)  
 Visa       MasterCard       American Express

Card # \_\_\_\_\_ Expiration Date \_\_\_\_\_  
 Credit Card Billing address \_\_\_\_\_  
 Name on Card (Please Print) \_\_\_\_\_  
 Signature \_\_\_\_\_ Amount to be Charged on Card \$ \_\_\_\_\_

**Registration Fee**  
 \$399, per LBA member  
 \$599, per nonmember

This training will be covered under SBET (Small Business Employee Training Program). Please provide an email address on the line below to receive the necessary documentation for reimbursement:  
 \_\_\_\_\_

### Location

LBA/The Bankers Center  
 5555 Bankers Avenue  
 Baton Rouge, LA 70808  
 225-387-3282

### Agenda

8:45 a.m. Registration  
 9:00 a.m. Program Begins  
 Noon Lunch  
 4:00 p.m. Program Adjourns

### Registration Fee

\$399, per LBA member  
 \$599, per non-member

### Cancellation Policy

Due to commitments we must make to secure a class, we need your help. Cancellations must be received 30 business days prior to the class. Due to our commitments, cancellations received less than 30 business days prior to the class will be charged a \$150 cancellation fee.

### Hotel Information

Residence Inn by Marriott - Towne Center at Cedar Lodge, 7061 Commerce Circle, Baton Rouge, LA 70809. For reservations, call **(225) 925-9100** and ask for the "Louisiana Bankers Association special room rate of \$127."

**\*Class size is limited to twelve. Submit registration and view rosters in the Education Section of LBA's Website, [www.lba.org](http://www.lba.org).**