



# LaserPro<sup>®</sup> Tips, Shortcuts & Best Practices

October 3, 2019 ▪ 9:00am - 4:00pm

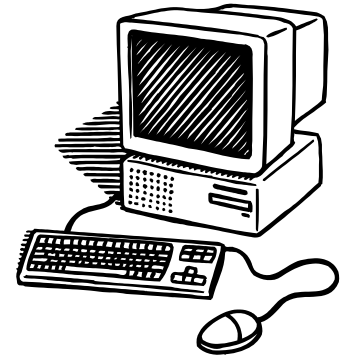
The Bankers Center ▪ Baton Rouge

*Register early. Limited seats available!*

This workshop uncovers some of the hidden features of LaserPro plus a discussion of Best Practices from topics provided by the participants. This workshop provides hands-on training for a loan processor who has a good working knowledge of the program.

## Agenda

- Understanding the options from the Main Menu
- Review of the options when printing documents
- Using the Help options and exploring the Customer Center support site
- Keyboard Shortcuts
- Mouse shortcuts
- Understanding the proper use of the database options
- Discussion of new features
- Interaction between the participants is encouraged



## Prerequisites

To fully benefit from this workshop, participants should have:

- Basic Windows skills
- Knowledge of their institution's lending policies and products
- **Login credentials for the LaserPro Customer Center Support site**

## Who Will Benefit

LaserPro processors responsible for creating loan documents

Need a good working knowledge of the LaserPro program

## Registration Fee

\$385, per LBA member

\$585, per non-member

**Class size is limited to twelve.**

## Workshop Instructor

**Brian C. Bayman** is a Senior Training Specialist. Brian's career as a Software Trainer with Finastra began in 1992. As the company grew, Brian trained on additional software modules including the DOS and Windows versions of LaserPro, DepositPro<sup>®</sup> and DecisionPro<sup>™</sup>. He's pioneered the workshop training environment, assisted with the creation of training documentation and created several of the Web-based courses that are currently offered. Brian has been recognized with awards from the Training Department as well as a quarterly Pillar award. Brian has over 25 years of delivering software training, 23 with Finastra. He is graduate of the University of Dayton, with degrees in Marketing and Management and a minor in Communications. He has also completed Compliance School from the American Bankers Association.



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## Registration Form

### Registrant 1

Mr./Mrs./Ms. \_\_\_\_\_  
 Bank \_\_\_\_\_  
 Email Address \_\_\_\_\_  
 Branch Street Address \_\_\_\_\_  
 City, State, Zip \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Fax \_\_\_\_\_

### Registrant 2

Mr./Mrs./Ms. \_\_\_\_\_  
 Bank \_\_\_\_\_  
 Email Address \_\_\_\_\_  
 Branch Street Address \_\_\_\_\_  
 City, State, Zip \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Fax \_\_\_\_\_

### Payment Options

Check (Made payable to the Louisiana Bankers Association)

Visa       MasterCard       American Express

Card # \_\_\_\_\_ Expiration Date \_\_\_\_\_

Credit Card Billing address \_\_\_\_\_

Name on Card (Please Print) \_\_\_\_\_

Signature \_\_\_\_\_ Amount to be Charged on Card \$ \_\_\_\_\_

**Registration Fee**  
 \$385, per LBA member  
 \$585, per nonmember

This training will be covered under SBET (Small Business Employee Training Program). Please provide an email address on the line below to receive the necessary documentation for reimbursement:  
 \_\_\_\_\_

### Location

The Bankers Center  
 5555 Bankers Avenue  
 Baton Rouge, LA 70808  
 225-387-3282

### Agenda

8:45 a.m.	Registration
9:00 a.m.	Program Begins
Noon	Lunch
4:00 p.m.	Program Adjourns

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 \$585, per non-member

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Submit registration and view rosters in the  
 Education Section of LBA's Website, [www.lba.org](http://www.lba.org).

### Cancellation Policy

Due to commitments we must make to secure a class, we need your help. Cancellations must be received 30 business days prior to the class. Due to our commitments, cancellations received less than 30 business days prior to the class will be charged a \$150 cancellation fee.

### Hotel Information

Residence Inn by Marriott - Towne Center at Cedar Lodge  
 7061 Commerce Circle, Baton Rouge, LA 70809  
 For reservations, call **(225) 925-9100** and ask for the "Louisiana Bankers Association special room rate of **\$127.**"

### Candlewood Suites

5353 Bankers Avenue, Baton Rouge, LA 70808  
 For reservations, call **(225) 925-3353** and ask for the "Louisiana Bankers Association special room rate of **\$89** by mentioning the rate code **IX3UX.**"

Make reservations online by clicking [here](#)