



Completing CTR and SAR Reports Line by Line (Webinar)

June 24, 2016 ☐ 10:00am - 11:30am

Part One of this webinar provides a thorough review of the Currency Transaction Report (CTR) process. We'll cover completing the form and proceed all the way to maintaining exemptions. Learn more about whom you can exempt and whom you cannot exempt. Learn how to complete CTRs with armored cards, aggregation of currency and many special issues on the CTR itself. This program also includes ten Hot Spots for CTR completion, as well as tips for avoiding examination issues.

Part Two of this webinar provides a comprehensive review of the Suspicious Activity Report (SAR) process. This includes how to complete narratives, common errors and how to share with law enforcement.

These two sections are a line-by-line look at the forms and your requirements to file. Time lines, identification, RSSDs and exemptions will all be covered.

What you will learn:

Part I CTRs:

- How to aggregate currency transactions
- Filing and record retention
- CTR back filing
- Phase I exemptions
- Phase II exemptions
- Nonlisted businesses
- Ineligible businesses
- What is a motor vehicle?
- Armored car rules
- Mergers, revoking exemptions, maintaining a current exempt list
- Line-by-line review of the CTR and how to complete it

Part II SARs:

- From Red Flag to SAR—time lines and continuing SARs
- How to complete the narrative—24 points to cover
- How to file joint SARs
- How to cover the crimes
- Who you share with - law enforcement
- Reporting to the Board

Who Should Attend

This webinar will benefit tellers, BSA officers, compliance officers, training and branch operations' staff.

Webinar Speaker



Deborah Crawford is the President of gettechnical, inc. a Baton Rouge-based firm, specializing in the education of banks and credit unions across the nation. Her 27+ years of banking and teaching experience began at Hibernia National Bank in New Orleans. She graduated from Louisiana State University with both her bachelor's and master's degrees. Deborah's specialty is in the deposit side of the financial institution where she teaches seminars on regulations, documentation, insurance and Individual Retirement Accounts.